



Schoolhouse Playcare Centres of Durham

DIETARY MANAGER Job Posting

Work Term: Part Time Permanent 12 months (Potential for Full Time)
20 hours per week, 9:00 – 1:00

Location: Claremont

Salary: Level 1 Assistant or dependent upon current level within Schoolhouse

Duties and Responsibilities:

- Menu planning and food preparation
- Ordering and managing food and kitchen supplies
- Assist the program staff in providing care for the children ensuring a safe, secure and nurturing environment
- Participation in a team environment
- Supports diversity and accommodates food restrictions as required
- Treat all children and families with respect
- Record keeping in order to meet Public Health and Schoolhouse Playcare Centres of Durham requirements

Qualifications:

- Excellent time management skills required
- Knowledge of safe food handling procedures
- Knowledge of Canada's Food Guide
- Must have a valid driver's license
- Previous culinary experience would be an asset
- Food Safety Handling certificate is an asset
- Current Standard First Aid & CPR training level C

Closing Date: March 15, 2018 (no later than 2:00 pm)

Submissions:

1. Cover Letter
2. Up-to-date resume
3. Internal applicants should include (Internal Application Form and the Performance Overview, completed by your Supervisor)

PLEASE SUBMIT APPLICATION PACKAGES TO
CAREERS@SCHOOLHOUSEPLAYCARE.CA ANY QUESTIONS PLEASE
CONTACT LOJINI SUBENDRAN @ 905 728 7740 EXT. 7

Schoolhouse Playcare is an equal opportunity employer and we are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting Human Resources.